

# 2024 FEIT Excellence Awards



## Application Form

Please complete all sections of this form as directed and include it as the first part of your nomination. Please add any supporting materials thereafter and submit your nominations as a single PDF by email no later than **5pm Monday 29 April 2024**.

For enquiries and submission please contact:

FEIT Engagement and Partnerships  
engit-engagement@unimelb.edu.au

Note: In preparing an application, it is essential to refer to the [2024 FEIT Excellence Awards Application Guidelines](#) document.

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**Please tick the FEIT Excellence Award you are nominating for:**  
(select one award only per nomination)

### RESEARCH EXCELLENCE AWARDS

- Award for Excellence in Early Career Research
- Award for Excellence in Mid-Career Research
- Award for Excellence in Research
- Award for Excellence in Outstanding Graduate Research Supervision
- Award for Excellence in Interdisciplinary Research

### ENGAGEMENT EXCELLENCE AWARDS

- Award for Excellence in Public Value and Social Inclusion
- Award for Excellence in Industry Research
- Award for Excellence in Internationalisation

### TEACHING EXCELLENCE AWARDS

- Award for Teaching for Engagement
- Award for Teaching – The Kelvin Medal
- Award for Teaching for Early Career Academics
- Award for Teaching for Mid-Career Academics
- Award for Teaching for Tutors and Demonstrators
- Award for Teaching for Innovation in Teaching Programs

### PROFESSIONAL EXCELLENCE AWARD

- Award for Professional Excellence and Innovation

**Application title**

For individual nominations, please identify the key activity of your application and reflect this in the application title.  
 For team nominations, please provide your project name and/or a title that relates to the content of the application.

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**Applicant details** (In case of a team nomination, please list the lead contact person – they must be from FEIT)

TITLE:	
FULL NAME:	
GENDER:	
POSITION TITLE:	
DEPARTMENT/CENTRE:	
EMAIL:	
<b>ACADEMIC APPLICANTS ONLY</b>	
ACADEMIC LEVEL:	
CASUAL, FIXED TERM or CONTINUING	
DATE OF PHD AWARD:	
DATE COMMENCED AT UOM:	
JOB TYPE: (e.g T&R, TO, Specialist)	

**Other team member details** - Only complete for team nominations

Please state the contribution of each team member, e.g. equal partners; unit under the direction of the manager or leader. Submit an additional page with your application if additional name fields are required.

GENDER	NAME (title, full name)	SCHOOL/DEPT/ORG	EMAIL	CONTRIBUTION

**Career Interruptions** - Academic applicants only

Have you or a member of the team experienced a career interruption that has impacted their academic record? If so, please provide the name(s) of the applicant(s) below and include a short statement in the applicants Curricula Vitae (CV) explaining this.

GENDER	NAME (title, full name)	STATEMENT IN CV? (Y/N)

**Team or Individual Application Statement** *(Please tick)*

*Only complete this section if the Award you are applying for accepts both individual and team applications.*

Individual Application

Team Application

If applying as an individual entrant, explain your reasoning behind this choice. Or, if applying as a team, describe the contributions of the team and explain why this Award should be jointly awarded **(c.300-word)**.

**Response to Assessment Criteria** (*Max. 500 words.*)

Each Award requires applicants to provide a brief response regarding their suitability for this award, reflecting on the three Assessment Criteria provided. Refer to the Assessment Criteria in each respective award category as outlined in the FEIT Excellence Awards Guidelines.

**Response:**

### Referees

Nominate at least one internal referee, with the option to nominate one additional referee, who may be internal or external to the University. Please note, the panel assessing the application will notify the applicant before contacting external referees.

Applicants applying for individual Teaching Awards must also provide a written statement (**c.200-word**) from a student (see Appendix 3).

#### Referee 1 (required)

TITLE:	
FULL NAME:	
POSITION TITLE:	
DEPARTMENT/CENTRE/ ORG:	
EMAIL:	

#### Referee 2 (optional)

TITLE:	
FULL NAME:	
POSITION TITLE:	
DEPARTMENT/CENTRE/ ORG:	
EMAIL:	

### Application Checklist *(please tick)*

Please ensure all materials are consolidated and submitted as one PDF document:

- Completed application form
- Supporting materials (Optional; 5 pages maximum)
- Curriculum vitae (all applicants; 2 pages per CV)
- Statement on Research Contributions and Impact (Research Awards ONLY – see Appendix 1)
- List of Graduate Researchers (FEIT Excellence Award for Outstanding Graduate Research ONLY – see Appendix 2)
- Student Referee Statement (Teaching Awards ONLY – see Appendix 3)

### Applicant declaration

By completing this declaration, you are indicating that the information provided in this application is true to the best of your knowledge. You acknowledge that your application may be withdrawn, or award may be rescinded, if false or misleading information is given.

Signature/s: \_\_\_\_\_

Date: \_\_\_\_\_

### SUBMISSION

Submit your nominations as a single PDF by email no later than 5pm Monday 29 April 2024.

For enquiries and submission please contact:

**FEIT Engagement and Partnerships**

engit-engagement@unimelb.edu.au

## APPENDIX 1

### Statement on Research Contribution and Impact *(Research Awards only. Max. 500 words.)*

This section is only to be completed by those applying for one of the following Awards in the Research category:

- Award for Excellence in Early Career Research
- Award for Excellence in Mid-Career Research
- Award for Excellence in Research
- Award for Excellence in Interdisciplinary Research

See Application Requirements in the FEIT Excellence Awards Guidelines for more information.

## APPENDIX 2

### List of Graduate Researchers *(Max. 500 words.)*

This section is only to be completed by those applying for the FEIT Excellence Award for Outstanding Graduate Researcher Supervision.

List at least five, and up to ten, Graduate Researchers (Phd, professional and doctorate and/or Masters by Research) that you have supervised to completion. The majority of Graduate Researchers should have been enrolled at FEIT.

Up to three graduated students will be contacted to provide confidential statements on their supervision experience.

### APPENDIX 3

#### Student Referee Statement *(Max. 200 words.)*

This section is only to be completed by those applying for one of the following Awards in the Teaching category:

- Award for Excellence in Teaching – The Kelvin Medal
- Award for Excellence in Teaching for Early Career Academics
- Award for Excellence in Teaching for Mid-Career Academics
- Award for Excellence in Teaching for Tutors and Demonstrators

Applicants must provide a brief written statement from a student (**c.200-word**). Please indicate the source of the student statement where possible (i.e. student name and degree) and how the statement was captured (i.e. direct email, student survey, reference letter etc.).