Tutor

ENGR90021 – Critical Communication for Engineers

Semester 2, 2023

We require a suitable person to commence tutoring in semester 2, 2023. Workshops commence from the week starting 24 July 2023. The successful candidate could be considered for tutoring in future semesters too.

ENGR90021 – Critical Communication for Engineers (CCE)

Critical Communication for Engineers (CCE) addresses the skills vital for professional success, including problem analysis skills and being able to present solutions effectively to engineering peers, leaders and the broader community

The successful candidate will lead weekly workshops, with a maximum of 40 students and two tutors. The subject involves frequent assessment, and the successful candidate will be expected to mark students' work in a timely fashion. Applicants must be available to teach on campus starting 24 July 2023.

Shortlisted candidates will be required to complete a short assessment of their communication and analytical skills as part of their interview.

The successful candidate will be required to attend the lectures and tutor meetings in addition to the weekly workshop.

*Please note that Master of Engineering by coursework students are **NOT eligible** for this position.*

Requirements

Applicants do not need to be engineers or have an engineering background.

Applicants must have the following:

1. availability for semester 2, 2023;
2. an appreciation of good pedagogy;
3. demonstrated excellent communication skills;
4. good teamwork skills;
5. the ability to work independently;
6. an undergraduate degree (not necessarily an engineering degree);
7. a postgraduate degree, be in the process of completing one or have at least two years of relevant employment experience; and
8. a valid Victorian Working With Children employee Check (required for all University of Melbourne teaching employees).

The following criteria are highly desirable in applicants:

1. tertiary (university) level teaching experience;
2. formal teaching training;
3. formal communication training;
4. prior experience working with engineers or the Melbourne School of Engineering;
5. a strong academic record.

How to Apply:

1. Complete the online application form
   https://melbourneuni.au1.qualtrics.com/jfe/form/SV_9mm473biPg7gPPM
2. Submit a resume (max. 3 pages).
3. Submit a copy of your academic transcript (latest degree).

Please send your resume and academic transcript as a single **PDF** to bharats@unimelb.edu.au with **"CCE tutor 2023S2"** as the **subject.**

The PDF should be no larger than *2 MB* and should be titled: "<surname>_<first initial> resume.pdf".
For example, **Smith_J resume.pdf**

Submissions close at 5:00 pm Monday 17 July 2023.

If you have any questions, please contact bharats@unimelb.edu.au.

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